

**BOARD OF SELECTMEN  
MEETING MINUTES – September 28, 2015**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Jeff Amberson, Chairman  
Leslie Rutan, Vice Chairman  
William Pantazis, Clerk  
Dawn Rand  
Jason Perreault

\*Pledge of Allegiance

**APPROVAL OF MINUTES – SEPTEMBER 14, 2015 REGULAR MEETING**

Selectman Rand moved the Board vote to approve the meeting minutes of the September 14, 2015 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

**7:00 p.m. - HEARING**

To consider an application for new Officers/Directors for Mormax Corporation d/b/a BJ's Wholesale Club for their All Alcoholic Package Store License for premises located at 6102 Shops Way.

Kathleen Riley was present to request the Board's approval to add Nancy M. Hanley as a Corporate Officer and Graham N. Luce as a Corporate Director to Mormax Corporation d/b/a BJ's Wholesale Club for their All Alcoholic Package Store License for premises located at 6102 Shops Way.

The application and supporting documents have been reviewed by Detective Sergeant Brian Griffin and there are no concerns to report.

Selectman Rand moved the Board vote to approve the application for new officers/directors for Mormax Corporation d/b/a BJ's Wholesale Club for their All Alcoholic Package Store License for premises located at 6102 Shops Way; Selectman Rutan seconded the motion; all members voted in favor.

**7:05 p.m. - HEARING**

Set Fees for Plowing/Sanding Private Ways for the upcoming 2015-2016 winter season.

DPW Director Dan Nason proposed to the Board that the base charge for plowing and treatment services of private ways and unaccepted streets which are 100% complete be increased by approximately 3% from last year to cover the increased costs of labor, fuel and materials.

Residents of the private ways that received plowing and treatment services during the last Winter Season were notified of tonight's hearing to increase the fees. None were present.

**HEARING CONT. . .**

Selectman Pantazis moved the Board vote to set the fees for plowing and treatment of private ways less than 3,000 feet for the 2015/2016 winter season as follows:

\$185.00 per storm per private way for plowing  
\$185.00 per storm per private way for treatment

Selectman Rand seconded the motion; all members voted in favor.

**7:10 p.m. - FRED LITCHFIELD – TOWN ENGINEER**  
Solid Waste Update.

Town Engineer Fred Litchfield informed the Board that FY2016 is the final year of the 5-year solid waste collection contract with Allied Waste. Prior to his preparing the FY2017 Solid Waste Budget, he is seeking direction from the Board in terms of its desire to continue the Town's current Pay-As-You-Throw (PAYT) delivery model for curbside solid waste and recycling collection services.

The PAYT program was originally adopted on January 1, 2003 and extensively studied again in 2010, at which time the Board determined it did not wish to make any significant changes to the program. The current model provides for weekly bag collection and bi-weekly single-stream recycling collection. Since its adoption, the disposal of household trash has been reduced by approximately 60 percent.

By consensus, the Board agreed to continue with the current PAYT delivery model for curbside solid waste and recycling collection services.

**REPORTS**Jason Perreault

- Congratulated Town Planner Kathy Joubert for being honored with the Distinguished Public Service Award by the Sudbury Valley Trustees.

Dawn Rand

- Noted that the Interview Committee met with applicants for the Cultural Council and Board of Library Trustees. See below for appointments.
- Announced that the Northborough High School Alumni Association will celebrate its 143<sup>rd</sup> Homecoming on October 3, 2015.

William Pantazis, Clerk

- Attended the recent Applefest celebration. Noted that the 250<sup>th</sup> Town Anniversary Committee sponsored a booth to distribute information and sell commemorative items.

Leslie Rutan, Vice Chairman

- Attended the recent Applefest celebration.
- Thanked the Worcester County Sheriff's Office and the minimum-security inmate who removed graffiti from the Assabet Valley playground.

Leslie Rutan, Vice Chairman Cont. . .

- Announced that the Annual Bullying Awareness 5K race is scheduled for October 3, 2015 at 9am at the Melican Middle School.

Jeff Amberson, Chairman

- Recognized a young man from Troop 101 who was present in the audience in order to earn his *Citizenship in the Community Badge*.

John Coderre, Town Administrator

- Thanked the Police, Fire and DPW departments for their efforts in helping with the Applefest celebrations.

**APPOINTMENTS TO THE CULTURAL COUNCIL**

Selectman Pantazis moved the Board vote to appoint Lesley Shore to the Cultural Council for a three-year term; Selectman Rand seconded the motion; all members voted in favor.

Selectman Pantazis moved the Board vote to appoint Peter Worrest to the Cultural Council for a three-year term; Selectman Rand seconded the motion; all members voted in favor.

Selectman Pantazis moved the Board vote to appoint James Hogan to the Board of Library Trustees for a partial three-year term; Selectman Rand seconded the motion; all members voted in favor.

**PUBLIC COMMENTS**

None.

**EXECUTION OF CEMETERY DEEDS A976 & A977**

Selectman Perreault moved the Board vote to execute Cemetery Deeds A976 & A977; Selectman Rand seconded the motion; all members voted in favor.

**OTHER BUSINESS**

None.

**7:40 p.m. - EXECUTIVE SESSION**

Mr. Coderre informed the Board that unless a Screening Subcommittee has been appointed, the full Board is not allowed to enter into Executive Session under Section 8 to discuss the Fire Chief recruitment.

At the recommendation of Mr. Coderre, the Board agreed to appoint a screening subcommittee for the Fire Chief recruitment to include Chairman Amberson, Selectman Rand, Town Administrator John Coderre and Assistant Town Administrator Kimberly Foster. Mr. Coderre added that under the Open Meeting Law, the Board is allowed to observe the Assessment Center, but will not be allowed to participate or deliberate. The finalists will be interviewed by the Board in Open Session.

**EXECUTIVE SESSION CONT. . .**

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (litigation) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Perreault seconded the motion; the roll call vote was taken as follows:

Perreault	“aye”	Rutan	“aye”
Rand	“aye”	Amberson	“aye”
Pantazis	“aye”		

Chairman Amberson announced that the Board would return from Executive Session only to adjourn.

**ADJOURNMENT**

Selectman Rand moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

**Documents used during meeting:**

1. September 28, 2015 Meeting Agenda.
2. September 14, 2015 Meeting Minutes.
3. Information packet – Hearing for new Officers/Directors.
4. Information packet – Hearing for Plowing/Sanding Private Ways.
5. Memo – Solid Waste Update.
6. Cemetery Deeds.